

## **TREE WARDEN JOB DESCRIPTION**

### **Definition:**

The Tree Warden oversees the care, maintenance or removal of all trees on public town lands and is responsible for guarding public resources against destructive forces that might include persons, insects or diseases.

### **Supervision:**

Works under the direction of the Town Manager, is appointed by and is responsible to the Board of Selectmen.

### **Job Environment:**

Most work is performed outdoors with exposure to various weather conditions and the hazards associated with operating machinery, and potential periodic exposure to personal injury.

### **Essential Functions:**

Performs highly responsible duties requiring the exercise of considerable independent judgment in the planning, direction, and control of the operation and maintenance of the Town's trees on public property.

Confers with the Town Manager and Board of Selectmen concerning on-going and future projects.

Responsible for all community trees, on streets and town commons as well as in parks, schoolyards and Town forests. Requires qualified training in arboriculture, the science of tree care. Must possess good communication skills for dealing with the general public, municipal department heads, Town officials, Town boards and commissions, and local, State and Federal agencies.

The Tree Warden must plan, organize, control, and be accountable for all authorized activities relating to public trees, including:

- Pruning of trees for safety and health
- Removal of trees that are dead or dying (from storms, insects, disease or old age)
- Identification of appropriate planting sites
- Assessment of trees for potential hazards to public safety
- Oversight of utility arboricultural operations
- Inspection of contracted tree work
- Performs other similar or related duties as required or as situation dictates

### **Physical Requirements:**

This position requires moderate-to-strenuous physical effort. Frequently requires moving (push, pull, lift or carry) objects weighing up to 100 pounds. Work is performed under varying weather conditions.

### **Recommended Minimum Qualifications:**

#### **Education and Experience:**

High School diploma or equivalent; must be a Certified Arborist with three (3) years' experience in commercial or municipal tree care. Must possess a valid Massachusetts Driver's License.

#### **Knowledge, Ability and Skill:**

Comprehensive technical and practical knowledge of the materials, methods and techniques relative to tree maintenance. Ability to maintain good public relations.